

**Enterprise Content Management
Agenda
March 22, 2017
1:00 PM
Cogswell, Room 151**

Welcome

- Introductions, George Parisot
- Meeting facilitation, Jennifer Schofield
 - <http://sitsd.mt.gov/Governance/Boards-and-Councils/ITMC/ECMW>

Business

- Discussion on role and activities of the ECM Workgroup
- Nomination / Voting for Chair and Vice Chair
- Designated individual to report to the ITMC
- Future meeting times and dates / reoccurring
- Future Agenda Items
 - SharePoint Creation, George Parisot and Jennifer Schofield
 - Lexmark, Jeff Mathews and Steve Evans
 - Sharing Scripts
 - Upgrades
 - Sharing Workflows
 - Training materials
 - Script repository
 - New Versioning
 - Timeline of agency migrations
 - Potential customer timelines
 - Test Server

Adjournment

- Next Meeting

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